



Holywell ETNS

Remote Learning Plan



1. Introduction

This document outlines Holywell ETNS Remote Learning Plan to reflect the changed circumstances brought about by Covid-19 and the significant increase in the use of technology to continue learning. This policy does not introduce any new concepts, rather, it specifically outlines the various applications used for the delivery of lessons and the curriculum remotely in the event of a school closure.

This new plan operates alongside all of our existing policies such as Acceptable Use Policy and Digital Learning Plan which can be accessed on the school website: <http://www.holywelletns.ie/about/our-policies/>

2. Guidelines for remote learning

ClassDojo will be the primary platform used for remote learning.

- All classes will have a ClassDojo page and this will be used to communicate with Parents and Children.
- The class page is where work and lessons will be provided.
- Portfolios will be where children's work is uploaded for the teacher to view.
- All Parents will have a unique Login for ClassDojo where they will find work/lessons provided by the class/support teacher.
- All pupils will have a unique code to Login to access lessons/work and view their personal portfolio.

- All support teachers will be added as a co-teacher to the classes they support and will engage with support of the children they work with.
- All SNA's will be added as a co-teacher to the class/classes in which they work.
- All accounts will be set up using work emails @holywelletns.ie
- Some senior classes may use Office 365 and TEAMS as their platform depending on teacher preference.

There may be some additional applications (DuoLingo, ReadTheory etc.) that teachers may use, and the teacher will provide the student with the information required to access them. This must, in all cases, use an @holywelletns.ie account as the login.

3. Remote learning for teachers

Remote Learning will take what is known as a blended approach and some teachers may use different methods more than another teacher. For example:

- Teachers will provide work on a Friday for the following week with a suggested timetable for the week.
- Teachers will check-in with their class/pods via Zoom/TEAMS on a weekly basis.
- Feedback from the teacher will be provided regularly but not on every piece of work uploaded.
- In some cases, links to games and quizzes will be provided as a supplement to lessons.
- Some teachers will upload instructional videos or voiceovers others may not.
- Some teachers (such as SEN) may use live meetings through Zoom/TEAMS.
- Every effort will be made to ensure children have access to their school books in the event of a closure.
- Staff will have the opportunity to check-in via Zoom once a fortnight.

In all cases the primary aim is to cover the required curriculum areas which will vary depending on the age group. The teacher will decide the most effective method to use to achieve this aim.

4. Guidance to aid home learning

The following are some suggestions that might help with learning from home:

- Try to have a quiet space where children can work.
- Try to keep to a timetable to provide the children with structure, routine and breaks.
- Create a free CJ Fallon parent account to ensure access to online books.
- Create a free parent Twinkl account.
- Monitor internet and social media usage.
- Students/Parents should get in touch with their teacher right away if they are having difficulty accessing work.

5. Remote Learning Etiquette

Messages or emails from students and parents to teachers should be sent during normal school hours (8.30-14.10) with questions that relate to work only. We ask students and parents to be mindful of email etiquette as distinct from online communication with peers. (Polite tone with sign off).

The use of social media applications or setting up of private groups (e.g WhatsApp; Facebook, Tik-Tok, Instagram) for class or student or parent-teacher communication is strictly prohibited.

We ask that you monitor your child's use of ClassDojo and social media interactions.